



**Office of Superintendent**

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January 5, 2021

Dear MJSD Families,

On Monday, January 11th, we are planning to return to the in-person instruction model we were using when the school year started. We continue to work with the Menasha Health Department (MHD) and the State Department of Health Services. Our most recent data shows our burden case rate significantly lower than it has been. Also, the Health Department has been able to complete disease investigations and contact tracing in a timely manner and local health care providers have capacity to care for those who are in need. For more information see our most recent report:

<https://www.mjsd.k12.wi.us/MJSD/media/COVID-19/202012031-MJSD-Pandemic-Resilient-Plan.pdf>

The situation is improving; however, for those of you who are choosing to have your child(ren) attend in person, please be prepared to change with very little notice from our current model to an all online learning model again. We hope to not have to do so, but please be prepared, just in case.

In summary, the week of January 11th we will return to our operations from September, including transportation, Before and After School programming, free school meals, etc., etc. If you have specific questions about anything, please contact your school office or visit your school website and we will do our best to help you out.

Students who were enrolled in-person and are moving to virtual for second semester will begin virtual instruction on Monday, January 11th. Those who choose to be in the virtual program will continue in that setting for the remainder of the school year.

Be sure to plan to have your students bring their school materials with them when they return to school on January 11th. Look for communication from your child's classroom teacher for school materials which will be needed for the second semester. Also, please remind your students to bring back their fully charged Chromebook and charging cord. Email Tracee at the help desk with any Chromebook issues: [gleichnert@mjsd.k12.wi.us](mailto:gleichnert@mjsd.k12.wi.us)

Please continue to reach out to your teachers and schools for support as needed. Also, refer to our website for technology and mental health resources.

Learn more: <https://www.dhs.wisconsin.gov/covid-19/protect.htm>

City of Menasha COVID-19 website:

<https://www.cityofmenasha-wi.gov/departments/health/covid-19.php>

MJSD COVID webpage <https://www.mjkd.k12.wi.us/district/district/covid-19>

Students and school personnel can protect themselves and others by taking these every day common sense actions:

- Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer.
- Wear a face mask - In order to be able to conduct classes in person, it will be critical that staff and students wear face masks while they are at school. Your cooperation and support for this is appreciated and will help to keep us operating.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Maintain 6 feet of physical distance from others.
- Avoid close contact with people who are sick.
- **Stay home when you are sick. Keep your child home if they are sick.**
- Cover your cough or sneeze.
- Clean and disinfect frequently touched objects and surfaces.

As a reminder, all parents should complete a daily symptom screening questionnaire with their child(ren) each day prior to leaving for school. Ask the following questions each day:

## **DAILY SYMPTOM SCREENING QUESTIONNAIRE**

**1. Has your child had close contact (within 6 feet for at least 15 minutes) in the last 14 days with someone diagnosed with COVID-19, or has any health department or health care provider been in contact with you and advised you to quarantine your child?**

**Yes** Your child should not be at school. The child can return 14 days after the last time they had close contact with someone with COVID-19.

**No** Your child can be at school if they are not experiencing symptoms.

**2. Does your child have any one of the following symptoms?**

- **New** uncontrolled cough that causes difficulty breathing (for students with chronic allergic/asthmatic cough, a change in their cough from baseline)

- Shortness of breath or difficulty breathing
- Diarrhea
- New loss of taste or smell
- Temperature of 100.4 or above (fever)
- Vomiting

\*If a child has any **ONE** of these symptoms, they should stay home, stay away from other people, and you should call their health care provider. Refer to EXPERIENCING SYMPTOMS below.

### 3. Does your child have two or more of the following symptoms?

- Chills
- Muscle pain
- Nausea
- New headache
- Sore throat
- Unusual fatigue

\*If a child has at least **TWO** of these symptoms, they should stay home, stay away from other people, and you should call their health care provider. Refer to EXPERIENCING SYMPTOMS below.

### 4. Since they were last at school, has your child been diagnosed with COVID-19?

**Yes** Your child should not be at school and should remain at home for at least 10 days from the time symptoms started and 24 hours fever free without fever reducing medications and other symptoms improved.

**No** Your child can be at school.

## EXPERIENCING SYMPTOMS

The following are guidelines for a student who is experiencing symptoms.

- Remain at home. You are encouraged to contact your healthcare provider and seek COVID testing. Contact your local public health department if you are having difficulty getting tested.
- Stay home while awaiting test results.
- If you receive a **positive** test result: stay home for at least 10 days from the time symptoms started and 24 hours fever free without fever reducing medications and other symptoms improved.

- If you receive a **negative** test result: you may return once you have been fever free without use of fever reducing medication and other symptoms improve. Proof of a negative test result will be required.
- If COVID-19 symptoms are present but you are not tested, you must stay home/isolate for 10 days **and** 24 hours fever free without fever reducing medications and other symptoms improved.
- If diagnosed with another condition that explains the symptoms, such as influenza or strep throat, follow guidance from your child's health care provider and exclusion period of the diagnosed disease.

## **SYMPTOMS AT SCHOOL:**

The following are guidelines for a student who is exhibiting symptoms of COVID-19 while at school.

- If a student reports symptoms to a staff member or a staff member observes symptoms– the student will be sent to the isolation room/area.
- Parents/guardians will be notified and should arrive to pick up a student **within 1 hour** of receiving the call.
- A student will be monitored until the parent/guardian arrives.
- Parents should contact their healthcare provider to discuss possible COVID testing or treatment plans.
- Reach out to the school office **after** contacting your medical provider to update the school on your child's situation.

Thank you for your support and patience as we work hard to keep everyone safe and get our children back to school where they can learn and grow.

Sincerely,

*Chris L. VanderHeyden*

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Superintendent