



Office of Superintendent

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Dear MJSD Families,

We are now only a couple short weeks away from starting our 2020-2021 school year. Our team has spent the entire summer working through plans to open our schools in order to meet the needs of our students and their families and to keep our staff and students safe. Our teachers are working hard to plan and prepare for a flexible approach to teaching and learning this year which will likely include in-person, online, and virtual education at various times throughout the year. For those of you who are choosing to have your child(ren) attend in person, please be prepared to change with very little notice from our current model to an all online learning model. We are working with the Menasha Health Department and the State Department of Health Services to determine the criteria and metrics that will drive our decisions to stay our course or to make necessary adjustments.

Face masks - In order to be able to conduct classes in person, it will be critical that staff and students wear face masks while they are at school. Your cooperation and support for this is appreciated and will help to keep us operating.

Transportation - We are going to provide bus transportation as usual and students will be required to wear masks while riding the bus. We will also ask that they fill the seats from back to front and that they sit together with their siblings in the same seat. Bus windows will be open so air circulation is maximized. It will be difficult to socially distance on the buses, so you may want to consider having your children walk to school, having them ride their bikes to school, or bringing them to school yourself.

Students and school personnel can protect themselves and others by taking these every day common sense actions:

- Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer.
- Wear a face mask.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Maintain 6 feet of physical distance from others.
- Avoid close contact with people who are sick.
- **Stay home when you are sick. Keep your child home if they are sick.**
- Cover your cough or sneeze.
- Clean and disinfect frequently touched objects and surfaces.

All parents should complete a daily symptom screening questionnaire with their child(ren) each day prior to leaving for school. Ask the following questions each day:

DAILY SYMPTOM SCREENING QUESTIONNAIRE

1. Has your child had close contact (within 6 feet for at least 15 minutes) in the last 14 days with someone diagnosed with COVID-19, or has any health department or health care provider been in contact with you and advised you to quarantine your child?

Yes Your child should not be at school. The child can return 14 days after the last time they had close contact with someone with COVID-19.

No Your child can be at school if they are not experiencing symptoms.

2. Does your child have any one of the following symptoms?

- **New** uncontrolled cough that causes difficulty breathing (for students with chronic allergic/asthmatic cough, a change in their cough from baseline)
- Shortness of breath or difficulty breathing
- Diarrhea
- New loss of taste or smell
- Temperature of 100.4 or above (fever)
- Vomiting

*If a child has any **ONE** of these symptoms, they should stay home, stay away from other people, and you should call their health care provider. Refer to EXPERIENCING SYMPTOMS below.

3. Does your child have two or more of the following symptoms?

- Chills
- Muscle pain
- Nausea
- New headache
- Sore throat
- Unusual fatigue

*If a child has at least **TWO** of these symptoms, they should stay home, stay away from other people, and you should call their health care provider. Refer to EXPERIENCING SYMPTOMS below.

4. Since they were last at school, has your child been diagnosed with COVID-19?

Yes Your child should not be at school and should remain at home for at least 10 days from the time symptoms started and 24 hours fever free without fever reducing medications and other symptoms improved.

No Your child can be at school.

EXPERIENCING SYMPTOMS

The following are guidelines for a student who is experiencing symptoms.

- Remain at home. You are encouraged to contact your healthcare provider and seek COVID testing. Contact your local public health department if you are having difficulty getting tested.
- Stay home while awaiting test results.
- If you receive a **positive** test result: stay home for at least 10 days from the time symptoms started and 24 hours fever free without fever reducing medications and other symptoms improved.
- If you receive a **negative** test result: you may return once you have been fever free without use of fever reducing medication and other symptoms improve. Proof of a negative test result will be required.
- If COVID-19 symptoms are present but you are not tested, you must stay home/isolate for 10 days **and** 24 hours fever free without fever reducing medications and other symptoms improved.
- If diagnosed with another condition that explains the symptoms, such as influenza or strep throat, follow guidance from your child's health care provider and exclusion period of the diagnosed disease.

SYMPTOMS AT SCHOOL:

The following are guidelines for a student who is exhibiting symptoms of COVID-19 while at school.

- If a student reports symptoms to a staff member or a staff member observes symptoms— the student will be sent to the isolation room/area.
- Parents/guardians will be notified and should arrive to pick up a student **within 1 hour** of receiving the call.
- A student will be monitored until the parent/guardian arrives.
- Parents should contact their healthcare provider to discuss possible COVID testing or treatment plan.
- Reach out to the school office **after** contacting your medical provider to update the school on your child's situation.

Please check our [website](#) and [Menasha Health COVID webpage](#) for additional resources and updates. Thank you for your support and patience as we work hard to keep everyone safe and get our children back to school where they can learn and grow.

Sincerely,

Chris L. VanderHeyden

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Superintendent